Reproductive Health CCTP Pre-Proposal Conference (2023-03-29 14:02 GMT-4) - Transcript

Attendees

Ada Horsfall, Augustus Woyah -MDH-, Brendan Harrison, Danielle A. Fields -MDH-, DEBBIE GAUTHIER, COURT REPORTER, Eleanora Turner, Kiauna Graham -MDH-, Kiauna Graham -MDH-'s Presentation, Kimberly Hernandez -MDH-, Kyran Richardson, Mary Frank (she, her), Nikita Real -MDH-, Obgyn Global, Ondine Quinn, Samantha Ritter -MDH-, Sherida Studwood -MDH-, Sherida Studwood -MDH-'s Presentation

Transcript

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Sherida Studwood -MDH-: May wait to turn red. Alright, great. All right, first I'd like to say good afternoon and welcome. My name is Sherida Stonewood. I'm from the Office of Prevention and Health for motion administration and I'm here today to help you understand the process for the request for application RFA. If further clarification is needed at this meeting, I can be reached by email at phpa that procurement at maryland.gov. This meeting is to review the RFA, but Woman's Health Clinical training program. Okay, at this time. I'm going to ask. I'm actually not going to do that.

Sherida Studwood -MDH-: I'm going to ask that the attendees introduce themself by providing their full name and a name and their organization. And I also ask that they put this information in the chat box and I'm going to start off with

Sherida Studwood -MDH-: Mary.

Mary Frank (she, her): Hi. Good afternoon everyone. Thank you so much for having this call. My name is Mary Frank and I am with the National Abortion Federation.

Sherida Studwood -MDH-: Thank you, Mary. Uh, Ada.

Sherida Studwood -MDH-: I have an ADA for sale. Have almost fell. I am so terrible with names.

Ada Horsfall: Hey, good afternoon. I'm adaos for medical. Links is our organization and did you want me to wear an MBE? Yes. Anything else you wanted?

Sherida Studwood -MDH-: Great. Yes, that's correct. Thank you. Brendan

Ada Horsfall: Okay, thank you.

Sherida Studwood -MDH-: I see you Brendan but I can't hear you.

Sherida Studwood -MDH-: Right. So Brendan Harrison. We can see him but we can't hear him. He's going to put his information in the chat box. Okay.

Sherida Studwood -MDH-: Eleanora Turner.

Sherida Studwood -MDH-: Thank you. Karen Richardson.

Kyran Richardson: Yes. Hello. My name is Kyran Richardson I'm with the University of Maryland Baltimore. I actually work with Brendan Harrison so I can kind of speak on his behalf as well. So We're at the University of Maryland Baltimore OBGYN Department.

Sherida Studwood -MDH-: Thank you. So he is just Brendan for us. Mary, Frank.

Kyran Richardson: Yeah.

Sherida Studwood -MDH-: Oh, I already called you Mary. Sorry. Odin Quinn.

Ondine Quinn: Hi, I'm Ondine Quinn and I work for provide.

Sherida Studwood -MDH-: My apologies. If I am, butchering your name. Okay? Debbie Got here.

DEBBIE GAUTHIER, COURT REPORTER: Hi. I'm Debbie Gautier and I'm the court reporter for today.

Sherida Studwood -MDH-: Okay, thank you for reporting, Debbie, okay. All right. Did I miss any other attendees?

Sherida Studwood -MDH-: All right, great. So moving on. I'm also going to ask you to put this information in the chat box as well and it must be. It should include the full name. Name of your organization email address. Phone number MBE. Yes. Or no. This because we may have to contact you.

Sherida Studwood -MDH-: Okay, so

Sherida Studwood -MDH-: all right, so the department intends to make a single award as a result of this RFA Our access and the attendees carefully review Section 2. Mandatory Requirements. But getting on page, six of the RFA, the applicant must provide proof what is application that the following mandatory requirements have been met.

Sherida Studwood -MDH-: her section 2.1.1, The applicant shall be a social organization as defined per section 7-402 of the State Finance of Procurement article, other annual dated, Code of Maryland, or local state government agency, public college or state university first Section 2.1.2, but social organizations applicants not local state, government agencies, public colleges or state university that applicant must be a nonprofit organization classified by the IRS as Texas and under Section 501C3 or of the Internal Revenue Cota Applications of Internal Revenue Code, APPLICATE applications must include attachments of the following documentation, From the applicant.

00:05:00

Sherida Studwood -MDH-: Required documentation, documentation of tax exempt, status of the applicant or the applicant's fiscal sponsor.

Sherida Studwood -MDH-: First Section 2.1.3, The Apple event applicants should be done. Should have demonstrated experience in abortion, care training programs of at community base and hospital-based provider sites. The required documentation. The applicant should demonstrate this by providing two

letters of references. We're in the last eight years references to include full name of contact name of organization phone number and email address.

Sherida Studwood -MDH-: Please note that all documentation. Will be posted to email in marketplace. Emma website.

Sherida Studwood -MDH-: And I have a go a cold. So for forgive me, Um, In order to receive a contract award for the state of Maryland, the vendor must be registered on Emma. Registration is free. Please review Section, 1.5 for details located on page 4.

Sherida Studwood -MDH-: I would like to stress to everyone today that any questions asked during the question and answer portion of this meeting. Should also be submitted to department and write it for clarity. The questions that answers along with the minutes and other documents if required will be posted to email and marketplace websites as quickly as possible.

Sherida Studwood -MDH-: Carefully review Section 1.6 questions on page, four. Regarding how to submit quest is substitute subsequent to the this pre-application conference. Questions to the Procurement Officer Sherida Studwood. Shelby submitted via email address, only. Please identify in the subject line, the solicitation number and title.

Sherida Studwood -MDH-: Questions that also be submitted. No later than the date indicated on the key information summary sheet. The procurement officer based on availability of time to research and communicate an answer show. Decide whether the answer can be given before the application due date, given that try to submit your questions as soon as possible.

Sherida Studwood -MDH-: If there are FA is revised before the application, due date the department, so provide an addendum, which will be uploaded to Emma. It is the responsibility of the applicator to check Emma regularly for additional documentation addendum etc.

Sherida Studwood -MDH-: Some points. I would like to emphasize. The contract type used for the solicitation is a firm fixed price. There are several steps involved in this method. So your attention to the solicitation documentation is crucial to the successful submission of your proposal.

Sherida Studwood -MDH-: The mandatory requirements must be met. It is a pass of fail section. UM, as listen as section 2 on page six, The Contractor requirements scope of work is listed on Section, 3.2 beginning on page 8. This gives an outline of the responsibilities.

Sherida Studwood -MDH-: Expected of the applicants. And gives a clear understanding of what the department expects from the successful advocates and provisions of the services. Please know a representative from program staff will provide an overview of the scope of work shortly.

Sherida Studwood -MDH-: Proposal format. Applications are required to be submitted. Submit their response and two parts in Emma. C-section 4 application formats. Beginning on page, 15, Which also clearly lists the submission requirements.

Sherida Studwood -MDH-: I would like to stress that your RFA shall be submitted as value one. Project Narrative and Volume, Two Budget, Justification, and Narrative.

Sherida Studwood -MDH-: The Valuation Committee Evaluation Criteria, and Selection procedure are outlined the Section 5 on page 21. Your application will be evaluated by a committee organized for that purpose and will be based on a criteria set in this RFA. The Project Narrative Evaluation Criteria listed. Is in descendant, order of importance and can be found in Section 4.3 on page 15. And the budget narrative evaluation criteria is listed on Section, 4.3 on page 16.

00:10:00

Sherida Studwood -MDH-: The selection procedure is highlighted in Section 5.4 on page 18 As noted. The grant will be awarded in accordance with the standard grant agreement method outlined in this announcement. The RFA attachments are listed on page 19. So, carefully review, the attachments that are required.

Sherida Studwood -MDH-: other than composing, your project narrative and budget narrative, the most important matter is to have your applications submitted by the date time and location in Emma, Before the due date applications are due no later than May 15 2023 to be two PM Eastern standard time. Via electronic submission to eat Maryland, marketplace advantage. No applications will be accepted at that time. And they will not be accepted in any other method.

Sherida Studwood -MDH-: please remember that after this presentation conference, Advocate applicants may have questions answered that, they may, that may help them further understand the RFA, Please keep in mind that the answers to your questions. If they are significant nature will be posted email and marketplace website for all to see therefore allow sufficient time for processing. Again, if you have any comments questions, about the procurement process, you may contact me at the email address listed in Section 1.6. Before questions are taken. Please start. Let me see. I don't want to say that, so, Before I turn this over to the program, to provide a overview of the scope of work. I like to know. If are there any questions so far?

Sherida Studwood -MDH-: So everybody's good. All right, all right, so I will now like to turn this over to our program representative

Sherida Studwood -MDH-: and you take it over.

Kiauna Graham -MDH-: Okay, thank you. Can everybody hear me? And okay good.

Sherida Studwood -MDH-: I can.

Kiauna Graham -MDH-: Um, let me see. I do have a slides sherida. So

Kiauna Graham - MDH -: Present. Okay,...

Sherida Studwood -MDH-: I will stop sharing.

Kiauna Graham -MDH-: thank you.

Kiauna Graham -MDH-: One second.

Kiauna Graham -MDH-: Okay, so good afternoon and welcome everyone. I am Tiana, Graham representing the Maternal Child Health Bureau, which is in our FIFA administration, prevention and health

promotion. So, next a little bit on our mission, well, our mission and vision, give you just a moment to skim that

Kiauna Graham -MDH-: Okay, and then so I'm providing a summary. Of our over of our RFA today. And as you know, everything is posted on Emma, all the questions and answers will be posted as well. So Sherida already went through that.

Kiauna Graham -MDH-: All right, so just a little bit about our programs the program. I'm representing is the Maryland Family Planning Program. We have a nearly 50 year history with the federal Maryland or the federal Title 10 program. We are a grantee. We also receive supplemental support by general state funds. So our program collaborates with public and private agencies to provide comprehensive family planning health services, there's 64 clinical service sites in 22 jurisdictions throughout, Maryland, so the Maryland Family Planning Program, delivers comprehensive, high quality reproductive health,

00:15:00

Kiauna Graham -MDH-: Lead coordination and collaboration with federal and state programs with significant impact on reproductive health.

Kiauna Graham -MDH-: UM, and the training program Fund. So MDH seeks to identify a coordinating organization with experiencing abortion, care training, programs to increase the number of qualified health professionals in community, and hospital-based settings who are trained to provide abortions. Our goals with this funding opportunity are to expand the number of health care professionals with abortion care training. Increase the racial and ethnic diversity among healthcare professionals with this training and identify clinical sites in need of training.

Kiauna Graham -MDH-: All right. Now, I'll go through the scope of work with which has eight components. So the first is a needs assessment. So using the health equity framework, we would like the organization to identify communities in Maryland that would benefit from additional providers. Including clients with a MET needs, current training programs and initiatives related to abortion, clinical care and the numbers and types of abortions provided To select clinical training sites and establish training requirements. So, that means that selecting clinical training sites and administering grants to develop training programs to at least.

Kiauna Graham -MDH-: To programs at two or more site, community based provider sites. If additional funding is available administer those grants to other community-based sites hospital based provider sites. Continuing education programs for qualified providers through professional associations and other clinical education programs. And for the training program requirements, we would need them to be consistent with evidence-based. Evidence-based training standards, come black comply with any applicable state laws and regulations and focus on provision of culturally congruent, care and include, implicit bias training.

Kiauna Graham -MDH-: Okay, three assists with matching applicants to training programs. So that means assisting with the interview and matching process developing and implementing a mechanism for potential trainees to apply electronically, assisting providers, who complete the training with finding employment. In abortion provider roles, And for program evaluation design and implement a program evaluation plan that includes process and outcome measures.

Kiauna Graham -MDH-: Fifth component is communication with MDH. So that would mean presenting an overview of the proposed work plan to mdh staff, within 30 days of the award. Conducting regular meetings with MDH staff to discuss the progress of the program. May initially be bi-weekly to monthly and then spaced out to after establishment to quarterly. Six provide staffing. So the staffing requirements are a project director to oversee, the project and staff to oversee. Each of the requirements of the scope of work. So staff to oversee, the needs assessment, this the training curriculum, the evaluation plan. And note that a single individual may per may fulfill multiple required staff roles, but the justification for combining roles must be provided.

Kiauna Graham -MDH-: Multiple individuals may fulfill a single staffing mode. Multiple individuals may fulfill a single staffing role, but the justification for additional staff must be provided. And for staffing. Also experiencing coordinating, clinical care. Training programs is preferred highlight this experience in the CD of the relevant team members. So deliverables would be a work plan that is due within 30 days after the award. Abortion Care Needs Assessment Report which includes elements specified in Section 3.2.1.2.

00:20:00

Kiauna Graham -MDH-: An annual report to MDH on the performance of the program attacks. Some a task summary is also a component of this scope of work. So, C Section 3.2.3.4 of the RFA for details. And the timelines here are approximate So, for August, due August 1st, of this year, present a work plan, conduct a needs assessment and compile the report by December 31st of this year. Identify training sites and administer grants by March 31st of next year. Assist, with applicant, selection and matching to sites by April 30th of next year. The implementation of the program, evaluation plan will be ongoing and provide an annual report by July 15th of next year.

Kiauna Graham -MDH-: so important to review are the key objectives, the scope of work, the timeline, and the deliverables, the test summary and the application format

Kiauna Graham -MDH-: And please just a reminder that to please read through the entire Request for Applications document, including all the attachments and an understanding of the program standards and requirements is vital for successful applications. All right, and that is it from me, thank you.

Sherida Studwood -MDH-: Section. Well, thank you. Miss Graham. All right,...

Kiauna Graham -MDH-: You're welcome.

Sherida Studwood -MDH-: so what I'm gonna do with this time I'm over at the floor from Q&A or questions and answer. I want to remind you anything that is said at this conference is not so until it's in writing so I'm gonna put myself on mute We do. Prefer that the questions be entered into this chat and then read out loud for the other individuals, but you also have the option to Raise your hand. So I'm going to open up the floor.

Sherida Studwood -MDH-: Now, if nobody asks the question, I'm gonna start singing.

Sherida Studwood -MDH-: It's Danielle. Well I could always trust that Danielle to do so yes Mary

Mary Frank (she, her): Hi, thank you. Are there and I know that you in there, you talked about, developing a curriculum. Are there any further guidelines about that? Or is that based on?

Mary Frank (she, her): You know, based on the coordinating agencies. Preference or whatever.

Kiauna Graham -MDH-: I'm sure there aren't any. There are any other details on providing. A curriculum. I think we would lean on the the organization, you know, experience and expertise the kind of to get a sense of the curriculum

Mary Frank (she, her): Great. Thank you.

Sherida Studwood -MDH-: I also want to remind the attendees is that we may not have all the answers here. We do advise that you submit your questions and write it so that we can do a powwow and get you a uniform answer. But, you know, we don't want to guess. So, we do advise. If you know, if we need to, you know, table table it, and get back to you, that's what we will do. So well clarity Mary, I would suggested submit in that. And then, you know, we'll look at it and then give you more more additional clarification. Thank you. Okay. Any other questions?

Sherida Studwood -MDH-: We were that thorough. Okay.

Sherida Studwood -MDH-: all right, so If there are any other questions and just feel free to interrupt me while I'm talking. If you do have a question that you would like to Ask just, you know, chime right in but I'll keep moving.

00:25:00

Sherida Studwood -MDH-: And I'm gonna say it again. Anything said that this conference is, unless it's in writing it Does not mean anything. That's not the right way to say. That. But anyway, All right, I want to stress that the sealed applications are due no later than May 15 2023 at 2 pm Eastern Standard Time in Emma please allow yourself enough, time to submit to email and marketplace. If you have a problem with email and marketplace, it is not owned by us is owned by the state of Maryland. You should email E, Emma, Dot help desk at maryland.gov for assistance, or directions, or technical issues. Okay.

Sherida Studwood -MDH-: So, I just wanted to put that out there. We will not accept any applications at that time in any other form No emails, no hand delivery FedEx UPS pigeon bird. No, we would not do it. You must check Emma website for addendums. so, It is not our responsibility. It is a responsibility of the applicant to make sure that they have all the necessary paperwork or denims or any other additional information that have been added.

Sherida Studwood -MDH-: All again, those must be acknowledged and submitted with the application. So, that's why you want to check, right? You have to make sure that all the requested documents are completed and signed. Okay. Yes, Nikita.

Nikita Real -MDH-: You have a guestion in the chat.

Sherida Studwood -MDH-: Thank you. What kind of addendos might be added to Emma? Oh well I don't know if Miss Graham's gonna add this a presentation. That probably be helpful. Miss Graham, will you be doing that?

Kiauna Graham -MDH-: Yes, I could at the presentation. Everything I think I think it's worth the word copy from the RSA, but we could do that. Definitely. Would you say?

Sherida Studwood -MDH-: Yours. Look prettier. Yours. Look prettier.

Kiauna Graham -MDH-: Oh, okay thank you. Well yes it can be it.

Sherida Studwood -MDH-: Yeah. Other items. Thank you. Other items that can be added that would be added to Emma would be an extension of a deadline and addendum or additional information or something removed. So those are the type of things that will be uploaded to Emma. Did I ask you a question, Mary?

Sherida Studwood -MDH-: Okay, any other questions?

Sherida Studwood -MDH-: Oh, okay. Well, all right. So I think again applications are due May 15th 2023. Make sure you pay attention to the questions, due date. So you should if you go home or you're already home, some of you and say, I have a question. You should start submitting your questions so that we can do a huddle and get you a, You know, clarification of all answers questions and answers will be posted to email and marketplace. Okay. And again check Emma regularly, something might change it might get extended or might not get his name, I get shorted. No. Okay. That might not happen but you can you tell I'm sleepy. Okay.

Sherida Studwood -MDH-: All right, so if nobody else have any other questions you can definitely again send your questions in and the Mdh staff will be happy to hear answer them and they can be posted. But I want to thank everybody for your time today and good luck.

Sherida Studwood -MDH-: Oh, I'm sorry. Cat Kyran.

Kyran Richardson: Yes, I just wanted to ask quickly, the slides that I miss Graham just went through. Well, we be provided those as well. I just wanted to make sure. Okay.

Sherida Studwood -MDH-: Yes. Yes, I will She has agreed to upload them to email marketplace. So, you will go there and...

Kyran Richardson: Okay.

Sherida Studwood -MDH-: download them.

Kyran Richardson: All right. Sounds good. Thank you.

Sherida Studwood -MDH-: All right, great. All right, any other questions?

00:30:00

Sherida Studwood -MDH-: All right, so that being said again, I'm gonna thank everybody for coming and for your time and good luck. Goodbye now.

Mary Frank (she, her): Thank you.

Sherida Studwood -MDH-: Thank you. Bye-bye.

Sherida Studwood -MDH-: How to Stop this recording. Recording.

Nikita Real -MDH-: I stopped it.

Kiauna Graham - MDH -: Not yeah.

Sherida Studwood -MDH-: Christie, we're close to Kiana, if you could send me the slides,...

Kiauna Graham -MDH-: Okay. Okay, sure.

Sherida Studwood -MDH-: I'll get that going for you. and I'm gonna log off of Obgyn Global who is that?

Nikita Real -MDH-: oh,

Kiauna Graham -MDH-: but whenever That's an organization.

Sherida Studwood -MDH-: Okay. Can I how do you, how do you How do you?

Obgyn Global: Hi folks. We are here in the Department of Obgyn University of Maryland just identifying ourselves

Sherida Studwood -MDH-: Hi. Oh, okay.

Kiauna Graham -MDH-: Hello.

Sherida Studwood -MDH-: I was like who's

Obgyn Global: Um, and Kyranism with us too. We're in Maryland.

Kiauna Graham - MDH -: Okay. Okay,...

Sherida Studwood -MDH-: Okay.

Obgyn Global: Sorry, the other end of the table.

Kiauna Graham - MDH -: thank you. Hello.

Obgyn Global: So I had to run here to unlock it.

Sherida Studwood -MDH-: Okay, well, the everything is over. You just joining

Obgyn Global: No, we've been on.

Kiauna Graham -MDH-: No, when you're here.

Nikita Real -MDH-: Now, they've been on.

Obgyn Global: Oh, you're asking who we are? We were just sitting just waiting and you. Yes.

Sherida Studwood -MDH-: Okay, because I was gonna Allen. Okay, I was gonna kick you off that. I know who you were.

Obgyn Global: No, that's what we heard. So I ran here today. All right, bye.

Sherida Studwood -MDH-: Oh okay. Thank you guys. Thank you for coming. Bye-bye. Okay.

Sherida Studwood -MDH-: Thank you. Debbie. And how long for the transcription Debbie?

DEBBIE GAUTHIER, COURT REPORTER: Okay.

DEBBIE GAUTHIER, COURT REPORTER: I understand you need like a five-day turnaround. It was pretty short so you'll probably have it by the end of the week.

Sherida Studwood -MDH-: And okay.

Sherida Studwood -MDH-: Okay, will you email that to me?

DEBBIE GAUTHIER, COURT REPORTER: Yes, could I get your email address?

Sherida Studwood -MDH-: Sure, as Sherida. Dot St. As in Tom. You d as in David W. O O d. As in David the number one at maryland.gov.

DEBBIE GAUTHIER, COURT REPORTER: Maryland is spelled out, right?

Sherida Studwood -MDH-: Yes.

DEBBIE GAUTHIER, COURT REPORTER: Okay. All right, I will get that to you and

DEBBIE GAUTHIER, COURT REPORTER: I think I have all the participants, but if you do Can you print the participant list?

Sherida Studwood -MDH-: I get I have what they put in a chat. Can you open up to your chat?

DEBBIE GAUTHIER, COURT REPORTER: Yeah.

Sherida Studwood -MDH-: I don't know. Nikita you might have to help with it. Her to check thing. I think I get a I think.

DEBBIE GAUTHIER, COURT REPORTER: Right, I don't know that I I don't know that I can download that.

Nikita Real -MDH-: Since I started the recording shouldn't come to me. I don't know...

Sherida Studwood -MDH-: Yes.

Nikita Real -MDH-: how you how it works.

Kiauna Graham - MDH -: Um I think it comes to me...

Nikita Real -MDH-: When you guys do recording,

Kiauna Graham -MDH-: because I'm also I think it comes to me...

Sherida Studwood -MDH-: Yeah.

Kiauna Graham - MDH -: because I organized it so I can.

Nikita Real -MDH-: You organize the meeting. Okay.

Kiauna Graham -MDH-: Yeah yeah but I think everyone can see it. The recording you

Nikita Real -MDH-: Okay.

Sherida Studwood -MDH-: Whoever comes.

DEBBIE GAUTHIER, COURT REPORTER: So should I spend the transcript to you Ms? Graham

Sherida Studwood -MDH-: No, to me.

Kiauna Graham -MDH-: I think Sherida, Yeah, I think sure you. Yeah you send it to Sherida.

Sherida Studwood -MDH-: Yeah. So whoever gets to track the chat and...

DEBBIE GAUTHIER, COURT REPORTER: Okay.

Sherida Studwood -MDH-: the recording, send me a copy.

Kiauna Graham -MDH-: Okay, I can do that.

Sherida Studwood -MDH-: Thank you.

Kiauna Graham -MDH-: Yeah, and I think it, I think when I recorded, I think it is. Attached to the calendar. Invite Typically, that's what happens and then everyone in Mdh can see it.

Sherida Studwood -MDH-: Oh, okay. so, yeah, you

Kiauna Graham - MDH-: Yeah, I learned that. Yes.

DEBBIE GAUTHIER, COURT REPORTER: And then you send it to me.

Sherida Studwood -MDH-: Yes. Okay.

Kiauna Graham -MDH-: It, the recording go see, okay.

Sherida Studwood -MDH-: Yes, all right. Sounds like a plan. Uh, Kiana. If you can give me those slides.

Kiauna Graham - MDH -: Okay.

Sherida Studwood -MDH-: So, Debbie's gonna wait for Debbie's transcription and then I'll upload any. I only had two questions so that's good. I think no only had one too, two questions, so I don't have a whole lot to do on my Okay.

Sherida Studwood -MDH-: So when I get those, I will upload the email and marketplace.

Sherida Studwood -MDH-: But we'll probably get more questions before then.

DEBBIE GAUTHIER, COURT REPORTER: so,

Meeting ended after 00:34:52 W

